

# Statement of Representation Procedure

## Town and Country Planning (Local Planning) (England) Regulations 2012 – Regulation 19

### **Title of document**

Westminster's City Plan 2040  
Regulation 19 Publication Draft for Consultation March 2024.

Supporting documents to Westminster's City Plan include:

- Integrated Impact Assessment (March 2024)
- Policies Map (March 2024)
- Consultation Statement (March 2024)
- Duty to Co-operate Statement (March 2024)
- Habitat's Regulation Assessment (March 2024)

### **Subject matter and area covered**

Westminster City Council has prepared the Publication Draft City Plan 2040 for submission to the Secretary of State. The partial City Plan review amends the affordable housing policy in the adopted City Plan 2019 - 2040, introduces a new retrofit policy and four site allocation policies to guide development in Westminster up to 2040. The City Plan will be used to make decisions on future planning applications.

### **Period of publication for representations**

Representations are invited on the Publication Draft City Plan (or supporting documents) for a period of six weeks from 14<sup>th</sup> March until 25<sup>th</sup> April 2024. This statement provides details on how to make representations.

### How to view the documents

The Publication Draft of Westminster's City Plan will be available to view and download online at <https://www.westminster.gov.uk/planning-building-control-and-environmental-regulations/planning-policy/city-plan-partial-review> and on a dedicated '[Common Place](#)' consultation site. During the six week consultation period it will also be possible to inspect a hard copy of the City Plan at the council's offices at 64 Victoria Street, London, SW1E 6QP and at all public libraries within Westminster. Hard copies of other supporting documents, or translations of documents into other languages will be provided upon request.

Details of the location and opening hours of the libraries can be viewed at: [www.westminster.gov.uk/libraries](http://www.westminster.gov.uk/libraries)

### **Representations**

Representations on the plan can be made throughout the representations period. Representations must be made in writing before 5pm on 25<sup>th</sup> April 2024. Please note that late representations cannot be accepted. It is recommended that representations are made by completing the consultation form which can be viewed on a dedicated [consultation website](#).

Paper copies are available at all public libraries in Westminster.

Completed representation forms should be emailed to [planningpolicy@westminster.gov.uk](mailto:planningpolicy@westminster.gov.uk) or posted to: Policy and Strategy, Westminster City Council, 17<sup>th</sup> Floor, 64 Victoria Street, London, SW1E 6QP

All responses will be made public, although private email and postal addresses and other contact details, and any signatures will be redacted. If you would like your details to be added to our consultation database to be notified of future planning policy and neighbourhood planning consultations please indicate so in your response. We will not use your contact details for other purposes. To read about Westminster City Council's approach to data protection, please go to [www.westminster.gov.uk/data-protection](http://www.westminster.gov.uk/data-protection)

We will submit all representations received to the Inspector appointed to examine Westminster's City Plan. The purpose of the public examination referred to above is to consider whether the revisions comply with legal requirements, has regard to national policies, is in general conformity with the London Plan and is sound. 'Soundness' is assessed using the criteria set out in detail in paragraph 35 of the National Planning Policy Framework. Representations at this stage should therefore only be made on the **legal** and **procedural compliance** of Westminster's City Plan, the **soundness** of the plan and whether the plan is in **conformity** with the Duty to Cooperate.

### **Receiving notification of the progress of Westminster's City Plan**

Representations may be accompanied by a request to be notified at a specified address of any of the following:

- that the partial review to the City Plan has been submitted to the Secretary of State for independent examination under section 20 of the above Act,
- the publication of the recommendations of any person appointed to carry out an independent examination of the full revision to the City Plan; and
- the adoption of the new City Plan.

For further information please email [planningpolicy@westminster.gov.uk](mailto:planningpolicy@westminster.gov.uk)